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| **Change Control Template** |
| Please verify the below fields that needs to be enter to raise a CC in Service now  **Category**   * **Application Software** * Hardware * Database * Network * Service * Telephony * Server * Desktop Software   **Type**   * Normal * Standard * **Emergency** * Urgent   **Change Cycle**     * Test * **Production** * Test & Production   **Priority**   * Low * Medium * **High**   **Risk**   * Very High * **High** * Moderate * Low   **Impact**   * Low * Medium * **High**   **Reason For Emergency(Only for Emergency CC):**  Short Description:  Schema changes found in FDA Web Site Clinical Investigator Inspection Page(CDER).  Description and Justification For Change:  The DDAS application downloads the data file from FDA Web Site Clinical Investigator Inspection Page(CDER) every 24 hours, and updates the DDAS database.  The application was not able parse the data due to the following changes:   1. The field separator which was ‘`~’ is not replaced with ‘/t’ 2. The fields names are altered.   The application is now modified to handle the revised schema.  Requested by date: 17 July, 2020  Planned start date:  Planned end date:  Change Plan:  Follow below instructions to update the DDAS production site to ver 1.1.6 with the files provided by clarity.   1. Stop the IIS server 2. Back up    1. Copy the folders       1. App\_Data       2. assets       3. bin       4. DataFiles       5. dist    2. Copy the files - web.config and index.html 3. Paste the above folders and files into a new folder for backup 4. Copy and replace the folders shared by Clarity    1. Bin       1. **DDAS.Models.dll**       2. **DDAS.API.dll**       3. **DDAS.DataExtractor.exe**       4. **WebScraping.Selenium.dll**       5. **DDAS.Services.dll**       6. **DDAS.Data.Mongo.dll**       7. **Utilities.dll**       8. **OpenXmlEmbedObjectNew.dll**    2. dist       1. **build.js**       2. **build.js.map**    3. app\_data/templates       1. ComplianceFormTemplate.docx 5. Start the IIS server   Blackout Plan:   1. Stop the IIS server 2. Paste the backed up files in the below folders    1. App\_Data    2. assets    3. bin    4. DataFiles    5. Dist    6. web.config and index.html 3. re-start the IIS server   Test Plan:  Carry out the test 24 hours after moving the revised application files.  DDAS Team to confirm that the Investigators found in the Clinical Investigator Inspection Page(CDER) are detected by the application.  Post Implementation: |